

Southside Virginia Training Center-Local Human Rights Committee
Minutes
April 12, 2006 – 1:00 P.M.
Building 1, Conference Room B
Petersburg, VA 23803

Attendance: LeAnn Binger, Betty Velez, Margie Tuck, Rebecca Griffin, Rosezelia Roy, Rogers Henry, Michelle Johnson

Absent: Carrie Caine, Gloria Cooper

Others: Beverly Garnes, Human Rights Program Supervisor, Tonya Cunningham, Human Rights Advocate Senior, Dr. John Holland, Facility Director, Lucy Coleman, OHQC Designated Investigator, Margaret Miller, Facility Liaison, Behrooz Mekhoubat, Ph.D., Psychologist. Katherine Rovinski, Director of Nursing, Scott Taylor, Psychologist, Aysha Ives, Psychologist, Rehelen Hines, Psychologist, Brenda Coleman, VOPA Representative, Dorothy Ragsdale, Director, Comm. & Social Services and Heather Norton, Director, Program Services

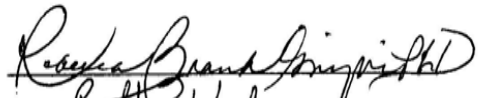
TOPIC/AGENDA	DISCUSSION/MOTIONS	RECOMMENDATION/ACTION	FOLLOW-UP
<i>Call to Order:</i>	The meeting of the Local Human Rights Committee was called to order by Rebecca B. Griffin, Chairperson.		
<i>Minutes:</i>	A motion was made and passed to approve the March 8, 2006 minutes. “A motion was made and passed that the Local Human Rights Committee go into Closed Session pursuant to the Virginia Code 2.2-3711 for the protection of the privacy of individuals and their records in personal matters not related to public business”.	Minutes were approved as submitted	
<i>Neuroleptic Drug Programs:</i>	The Medical Subcommittee reviewed and reported on 14 Joint Neuroleptic Drug and Behavior Support Programs and 22 Medical Protective Restraints Devices.	Programs submitted for review were approved. Additional information requested from the March 2006 meeting received approval pending language changes regarding time out.	
<i>Restrictive Plans:</i>	The committee reviewed two (2) Restrictive Programs. The use of canvas elbow immobilizers was discussed at length.	Programs submitted for review were approved. The Advocate will monitor the use of the canvas elbow immobilizers.	The committee requested a monthly progress report on the use of the canvas elbow immobilizer's effective June 2006.
<i>Abuse Allegations:</i>	The Facility Director reported on five abuse allegations. The findings and disposition of these cases were discussed.	Abuse cases were accepted following extensive discussion regarding the case of the over turned wheelchair.	
<i>Formal Complaints:</i>	None		

<i>Roll Call:</i>	Upon reconvening into open session, the Local Human Rights Committee certified that only public business matters lawfully exempted from statutory open meeting requirements and only public business matters identified in the motion to convene the Closed Session were discussed in Closed Session.	Rebecca Griffin – yes certified Betty Velez– yes certified Margie Tuck – yes certified LeAnn Binger - yes certified Rogers Henry – yes certified Rosezelia Roy – yes certified Michelle Johnson - yes certified	
<i>Policy Review:</i>	<ul style="list-style-type: none"> • The Resident Affairs – Health, #5; Medical Care of Clients • Resident Affairs – Health, #14, Prevention and Treatment of Pressure Ulcer • Resident Affairs – Health, #19, Pharmaceutical Control System • Resident Affairs – Health, #20, Administration of Medication • Resident Affairs – Health, #21 – Dental Service • Resident Affairs – Personal, #22, Final Rites Planning 	All facility policies presented were accepted pending recommended changes.	
<i>Old Business:</i>	<ul style="list-style-type: none"> • Client Rights, # 1 – Client Voting: Information regarding client voting rights, client capacity and competency was presented to the committee by Dorothy Ragsdale. Heather Norton provided information on the facility voting policy procedure. 	Policy accepted.	
<i>New Business:</i>	<ul style="list-style-type: none"> • Received Neuroleptic-Psychiatric Clinic Schedule for April 2006, SVTC Client Admission and Discharge for the fiscal year 2005-2006. • SVTC-LHRC Bylaws – Revised with approved language received from Joyce Bozeman, SHRC Chairperson. <p>A motion was made and passed to change the language in the SVTC-LHRC bylaws to read, “A member who has four unexcused absences from the regularly scheduled meeting within a 12 month period shall be subject to a recommendation for removal by a majority vote of the other LHRC members”.</p>		
<i>Facility Liaison Update:</i>	<ul style="list-style-type: none"> • Central Office will have Dr. Tom Pomeranz return to conduct a two day “train the trainer” session for state MR facilities. • Two Direct Service Associates (DSA) classes completed orientation with approximately 15 staff • One DSA class started on April 10, 2006 with 15 staff • Campus Events... • April is Occupational Therapy (OT) month. OT held a Carnival on 04/12/06 from 9 a.m.-12 noon. 		

	<ul style="list-style-type: none"> • A Sock Hop will be held on 04/27/06. • The Employee Picnic is scheduled for 05/24/06. • Planning for the Knights of Virginia Assistance for the Retarded (KOVAR) Institute is underway. 		
Advocate's Update:	<ul style="list-style-type: none"> • The advocate informed the committee that the revised human rights regulations are out of the Secretary's office and are now in the Governor's Office awaiting approval. • Virginia Freedom of Information Act (FOIA) Training was provided by the advocate to the committee. • The Advocate notified the committee of the Human Rights Seminar tentatively scheduled for September 7-8, 2006 at the Holiday Inn Select Koger South Conference Center in Richmond, VA. • The Advocate provided information on the upcoming Virginia Association of Community Services Board Conference entitled – Partnerships: Determining Our Future Together held at the Williamsburg Marriott, May 3-5, 2006. • The committee was provided with the 2006 LHRC/SHRC Seminar Survey for their input. 		
Adjournment:	The meeting adjourned at 3:45 p.m. The next LHRC meeting will be held on Wednesday, May10, 2006 in Building 1, Conference Room B.		

Signature:

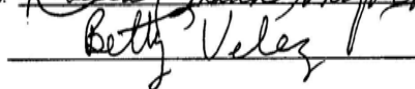
SVTC-LHRC Chairperson:



Date:

5/10/06

SVTC-LHRC Secretary:



Date:

5-10-06